**Salary Certificate**

**Company Name**

**To Whom It May Concern**

This is to certify that Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ s/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_is employed with [Company Name] (Pvt.) Ltd since [DD/MM/YYYY]. He is a permanent employee of the company and serving as [Write here designation of employee]. Currently he drawing his is salary as per following

Breakup:

|  |  |  |
| --- | --- | --- |
| **Salary Details** | | **Amount** |
| Basic Salary | |  |
| House Rent | |  |
| Convenience allowance | |  |
|  | |  |
| Gross Salary (SRN) | |  |
|  |
|  |
| **Deduction Details** | | **Amount** |
| Income | |  |
| E.O.I.B | |  |
|  | |  |
| Total | |  |
| Net Payable Salary | |  |

This certificate is issued to Mr. Employee on his specific

**HR Department**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HR Signature CEO Signature